



236 Third Street  
Greenport NY  
11944

Tel: (631)477-0248  
Fax: (631)477-1877

**MAYOR**  
**DAVID NYCE**  
Ext. 215

**TRUSTEES**  
GEORGE HUBBARD JR.  
DEPUTY MAYOR

DAVID MURRAY

MARY BESS PHILLIPS

JULIA ROBINS

**VILLAGE**  
**ADMINISTRATOR**  
PAUL J. PALLAS, P.E.  
Ext. 219

**CLERK**  
SYLVIA LAZZARI  
PIRILLO, RMC  
Ext. 206

**TREASURER**  
ROBERT BRANDT  
Ext. 217

*August 18, 2014 at 6:00 PM*

*Mayor and Board of Trustees – Work Session Meeting*

*Third Street*

*Firehouse*

*Greenport, NY 11944*

**PLEDGE OF ALLEGIANCE**

**MONTHLY REPORTS FOR THE FOLLOWING:**

- **FIRE DEPARTMENT - CHIEF HARRY BREESE**  
Including compilation of all monthly meeting minutes
- **VILLAGE ADMINISTRATOR – PAUL J. PALLAS**  
Road and Water Department  
Sewer Department  
Light Department  
Building Department  
Recreation Department  
Harbor Department  
Marina Manager
- **VILLAGE TREASURER - ROBERT BRANDT**  
Meter Department  
Housing Authority & Community Development
- **VILLAGE CLERK – SYLVIA PIRILLO**
- **VILLAGE ATTORNEY - JOSEPH PROKOP**

**REPORTS FROM COMMITTEES**

**MAYOR AND VILLAGE BOARD OF TRUSTEES**

**DISCUSSION**

- Local Law creating Chapter 114 of the Village of Greenport Code and Amending Chapter 150 of the Village of Greenport Code
- Local Law creating Chapter 114A of the Village of Greenport Code



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Submitted: August 5, 2014  
Meeting: August 18, 2014 6:00 PM - *Work Session Meeting*  
To: Mayor David Nyce / Board of Trustees  
Prepared By: Debbie Boyle, *Assistant*  
From: Debbie Boyle, *Assistant*  
Department: Fire Department

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## Fire Department Work Session

### Attachments:

Fire Dept August Work Session (PDF)

Fire Dept August Work Session Report (PDF)

CHIEF HARRY BREESE  
1<sup>ST</sup> ASST. CHIEF WAYNE MILLER  
2<sup>ND</sup> ASST. CHIEF JEFFREY L. WEINGART  
CHAPLAIN C. KUMJIAN  
TREAS/SECRETARY J. KALIN



Organized 1845

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Email: [gfdfire@optonline.net](mailto:gfdfire@optonline.net)  
[www.greenportfd.org](http://www.greenportfd.org)

## Requests/Resolutions August 2014

Please accept the following reports for the month of July 2014

CHIEF HARRY BREESE  
1<sup>ST</sup> ASST. CHIEF WAYNE MILLER  
2<sup>ND</sup> ASST. CHIEF JEFFREY L. WEINGART  
CHAPLAIN C. KUMJIAN  
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July 08 2014

Finance Meeting

Attendance ; Jim Kalin, Jim Pirillo jr, chiefs Breese,,Weingart, and Adm,  
Asst:Manwaring .

Went over all bills and looked at the Fire Safety Education Account.

Requests;

8-3-1; Budget Items and 3 new hi band portable radios

8-3-2; Budget Items

8-3-3; Budget Items and a new truck

8-3-4-; Budget Items ,mini halogen ,air conditioner for the meeting room ,and a  
water extinguisher ,a 1-3/4 and 2.1/5 nozzles

8-3-5; Budget Items

8-3-16; Budget Items and medical supplies from Hammer Medical \$446.78 and we  
need to get 8 cpap airway masks for the new county protocol at \$42.50 each and  
a new ambulance.

Water rescue and Fire police both wanted Budget Items.

Department; Budget Items. A hi band charger for 8-3-7 repair the front door  
,batteries for the hi band radios

CHIEF HARRY BREESE  
1<sup>ST</sup> ASST. CHIEF WAYNE MILLER  
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## MEETING OF THE BOARD OF WARDENS

Wednesday July 16, 2014

### OPENING:

Chief Harry Breese opened the meeting at 7:01 pm with the pledge of allegiance to the flag and a moment of silence for departed members

### ATTENDANCE:

1<sup>st</sup> Assistant Chief Wayne Miller , Wardens Warren Jensen, Tony Volinski , Joe Barszczewski, Raymond Corwin, James A Pirillo, James J Pirillo , & James Kalin , John Grilli

Members in Attendance Ed Sieban, Spencer Hayes

Excused: 2<sup>nd</sup> Assistant Chief Jeff Weingart, Warden Darryl Volinski, Administrative Assistant Wayde Manwaring.

Joe Milovich in @ 7:12

THOSE WISHING TO SPEAK TO THE BOARD: Ed Sieban requested permission for the Rescue Squad to hold their annual Chicken Dinner fundraiser on Oct 15, 2014 @ Soundview Restaurant.

Spencer Hayes requested that the Board of Wardens approve the bid Specks for the new Truck for 833.

### READING OF THE PREVIOUS MINUTES:

Motion made by Tony Volinski , seconded by James Kalin , to approve the minutes of the June 18, 2014 meeting of the Board of Wardens as printed and distributed. Motion carried.

### COMPANY OFFICERS MEETING MINUTES:

Unavailable.

Chief Harry Breese did speak about the Picnic and there will be bracelets handed out to members and their immediate family. (Will need a bracelet to eat.)

**TREASURER'S REPORT:**

The treasurer's report for the period of June 16, 2014 through July 16, 2014 was read by Secretary / Treasurer James Kalin. Motion made by Warren Jensen seconded by Ray Corwin to accept the treasurer's report as read. Motion carried.

James Kalin also read the Two percent distribution proposal for 2014.

**BILLS:** James Kalin did mention a Bill that was for miscellaneous expense and would like to pay that bill, out of the 2% for the Squad Fund.

Motion made by John Grill Seconded by Ray Corwin to pay the bill. Motion carried.

**COMMUNICATIONS RECEIVED:**

1. East Marion Fire Dept Wet Down of New Truck Aug 6,2014
2. ELIH Ladies Golf outing July 21, 2014
3. Jamesport Fire Dept annual 5k & 10k run Aug 6,2014
4. Southampton Fire Dept 33<sup>rd</sup> Annual Antique Muster Aug 6,2014
5. Donation from Janice Damiani in Memory of Lou Whitecavage
6. Donation from Georgia Young in Memory of Lou Whitecavage
7. Orient Fire Dept 3<sup>rd</sup> Annual Pig Roast July 26,2014
8. Fire Chief Council Golf outing Sept 22,2014

**APPLICATION(S) FOR NEW MEMBERSHIP:**

1. None
- 2.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept application(s). Motion carried

**REPORT OF COMMITTEES:**

**BUILDING AND GROUNDS:**

- 1.
- 2.

3.

BY-LAWS: none

FINANCE: Read by Chief Harry Breese

Motion made by Warren Jensen to except as read Seconded by John Grilli. Motion Carried.

FIRE DISTRICT: Joe Milovich reminded the board of the North Fork District Officers meeting on July 24, 2014. Help needed.

PRE-INCIDENT PLANNING: none

SERVICE AWARDS: none

RECRUITMENT: none

CASUALTY FUND: none

FUNERAL: none

COMMUNICATION: none

TRIPS AND TRAVEL: none

#### COMPANY REQUESTS

EAGLE HOSE CO. # 1 Permission to use van July 18-20<sup>th</sup> for Deposits Parade. High band Radios

RELIEF HOSE CO. # 2 Finance

STAR HOSE CO. # 3 Finance

STANDARD HOSE CO. # 4 Finance

PHENIX HOOK & LADDER CO.# 1 Finance , AC unit to be put in 835, Warded John Grilli requested that EMS /EMT plaques be updated

RESCUE SQUAD: Finance & New Ambulance

WATER RESCUE: Finance

FIRE POLICE: Request 2 Dept vehicle to block the entrance of the Circus to block the protesters from entering

UNFINISHED BUSINESS none

REPORT OF DELEGATES none

**NEW BUSINESS** Warden James Kalin requested the use of the meeting room July 22-23<sup>rd</sup> for driver training course.

**GOOD OF THE DEPARTMENT**

1. Chief Harry Breese asked board what they would like to do about the bid specks for 833, go ahead with it or see about new ambulance ?( Not in budget to do both.)

Motion made by Warren Jensen seconded by Tony Volinski to allow the Rescue Squad to form Committee for new Ambulance and inform them not in budget at this time for new ambulance.

Motion made Warren Jensen Seconded by Joe Milovich to approve bid speck for new truck .Motion Carried.

2. Chief Harry Breese mentioned the request from last month for Jeff Corazzini & Sean Ryan to take the Paramedic Course & to be refunded the money. Warren Jensen stated have them finish the course present a Certificate and all paid invoices. And will reimburse them. (Same plan given for Jerry Martocchia )
3. Motion Made by Warren Jensen Seconded by Joe Milovich to approve same plan as for Jerry Martocchia. Motion carried.
4. Chief Harry Breese spoke about meeting set up to meet with Peconic Landing. ( Bob Siren)
5. New ID machine in have to set up training. 2<sup>nd</sup> Assistant Wayne Miller will do so.
6. Hiring Committee for new Secretary hired Jessica Dmartio.

Motion made by James Kalin to except the recommendation from the hiring

Committee of Jessica Dmartino for new Secretary seconded by Joe Milovich. Motion carried.

7. Chief Harry Breese questioned if anyone had looked into gear from up stairs for Dickie Hulse, No one has. James Kalin had questioned what about donating the old Star Hose truck when new one comes in. Joe Barszczewski stated a good idea, but if they sell it the money they get can back into the fund for a new Ambulance.
8. 1<sup>st</sup> Assistant Chief Wayne Miller mentioned he called Rico about new Uniforms waiting for call back. Also mentioned the new turn out gear will be shipped out on the 31st of July.
9. Joe Milovich questioned if we are getting new air packs and Chief Breese said 10 new order.
10. Tony Volinski questioned about the boat and why is it still in the driveway? Chief Harry Breese stated he and Chief Weingart will be putting in the water this weekend.



Motion Made by Warren Jensen to give permission to rescue Squad for Chicken Dinner and allow Eagle Hose to use the Van for Deposit Parade July 18-20<sup>th</sup>. Seconded by Tony Volinski. Motion Carried.

11. Tony Volinski questioned what the price of the Picnic will be. Chief Harry Breese stated about \$ 25.00 a head. Same food to be served as in the past.
12. Tony Volinski questioned what the pleasure of the board is on the letter from Peconic Landing. Chief Breese states will go over it on Friday before the meeting with Bob Siren.
13. John Grilli requested that the Chiefs go back to duty officers along with rescue officer and company officers to do the same. Chief Harry Breese stated they will discuss it.

EXECUTIVE SESSION Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to adjourn to an executive session to discuss personnel. Motion carried. Into an executive session at \_\_:\_\_pm.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to return to the regular meeting. Motion carried. Regular meeting at \_\_:\_\_pm.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to adjourn to regular meeting.

READING OF THE MINUTES

Motion made by Tony Volinski, seconded by James Kalin, to dispense with the reading of the minutes of tonight's meeting. Motion carried.

ADJOURNMENT

Motion made by Tony Volinski seconded by James Kalin, to adjourn.

Motion carried. The meeting was adjourned at 7:50 pm

Respectfully Submitted by,



Jennifer Grilli

Recording Secretary

CHIEF HARRY BREESE  
1<sup>ST</sup> ASST. CHIEF WAYNE MILLER  
2<sup>ND</sup> ASST. CHIEF JEFFREY L. WEINGART  
CHAPLAIN C. KUMJIAN  
TREAS/SECRETARY J. KALIN



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## Company Officers Meeting July 15<sup>th</sup>, 2014

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**Opening:** Chief Breese opened the meeting @ 18:00 with the Pledge to the Flag & moment of silence for departed members.

**Attendance:** Chiefs Breese, Miller & Weingart; Captains Birmingham, Hayes & Rosa 1<sup>st</sup> Lts Dimos, Ruffner, 2<sup>nd</sup> Lts Hollid, Parker & Ryan, SO Rand, Rescue Capt Grilli and 2<sup>nd</sup> Lt Mysliborski.

**Reading of Previous Minutes:** M/M/S/C Rand/Grilli to dispense with reading of previous minutes.

**Communications:** East Marion Wetdown of 8-2-4 on 8/16/14 1200-1600; Southampton Muster 9/6/14 930am

**Committee Reports:** Picnic: Everything is ordered BBQ food, tables, tent, porta-potties along with Kiddie Rides. Some help may be needed with setup of ice/beverages. Fence to be put up by Southold Highway to divide park and bracelets to be handed out. Cooking for about 175 people; 12-1pm clams/mussels; 1-5pm main food to be given out.

**Unfinished Business:** None

**New Business:** None

### **Good of the Department:**

- Ronkonkoma Parade 7/26 leaving 3pm
- Class A 7/24 @ 730pm
- Flashover 7/28 @7pm
- Southold Town Districts 7/24 6pm

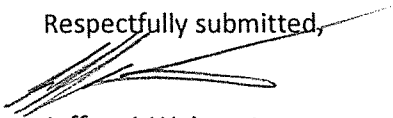
### Company Requests

831 budget, 832 budget, 833 budget, 834 budget, 835 budget, 8316 new ambulance.

**Reading of Minutes:** M/M/S/C Ruffner/Dimos to dispense with reading of tonight's minutes, MC

**Adjourn:** M/M/S/C Rand/Ruffner to adjourn @ 18:14,

Respectfully submitted,

  
Jeffrey L Weingart  
Second Asst. Chief

CHIEF HARRY BREESE  
1<sup>ST</sup> ASST. CHIEF WAYNE MILLER  
2<sup>ND</sup> ASST. CHIEF JEFFREY L. WEINGART  
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## Greenport Fire Department Monthly Report For the Month of July 2014

Number of calls this month: 70

Number of Calls to Date: 364

### Breakdown of calls by signal numbers:

9 (stand-by):	2
12 (brush fire):	0
13 (auto alarm, smoke, etc.):	10
13-35 (working structure fire):	0
14 (vehicle fire):	1
16 (ambulance/ rescue):	54
16-23 (mva, water rescue, misc.):	0
16-59 (routine transport):	0
23 (co detector, medi-vac):	1
24/13-35 (mutual aid; working structure fire):	1
24/16 (mutual aid; ambulance/rescue):	1
24/16-23 (mutual aid; mva	0
24/23 (mutual aid; misc., water rescue):	0
26 (boat fire):	0

### Breakdown of calls by location

Village:	35
East/West:	27
Other:	2

Total number of Personnel:	938
Number of hours:	48.63
Total personnel hours:	45,614.94
Average personnel per call:	12.41
Average call time in minutes:	41.62

Number of calls to Peconic Landing:	9
Number of calls to San Simeon by the Sound:	3

Run #	Date	Location	Pers.	Disp	Sig28	Min.	Signal	Pts.	Dist	Remarks
14-295	7/2/14	ifo 1760 Albertson La	6	0:26	1:21	55	16	3	E/W	Prior MVA
14-296	7/2/14	Driftwood Cove 1000 9th St.	14	19:29	20:16	47	16	1	E/W	A/M vof
14-297	7/3/14	485 Gillette Dr East Marion	29	10:43	12:56	133	24/13-35	1	O	24 to EMFD Working Fire
14-298	7/3/14	2170 Maple Lane	30	13:07	13:34	27	13	0	E/W	Auto Alarm
14-299	7/4/14	Main St	13	15:16	16:00	44	16	1	E/W	E/M VOF
14-300	7/5/14	5th St & Flint St	14	9:36	9:50	14	16	0	V	Call Cancelled in Route
14-301	7/5/14	Mitchell Park Marina Office 115 Front Street	10	12:35	13:05	30	16	1	V	A/F Possible Fracture
14-302	7/5/14	Brick Cove Marina 1760 Sage Blvd.	15	15:34	16:35	61	16	1	E/W	A/M Fall
14-303	7/5/14	Claudios Clam Bar 111 Main St	8	17:43	18:30	47	16	1	V	A/F Passing Out
14-304	7/5/14	Polo Grounds	19	21:45	23:00	75	9	0	E/W	Fireworks Standby
14-305	7/6/14	Lucharitos 119 Main St	6	4:09	4:55	44	16	1	V	A/M Nose Injury
14-306	7/6/14	ELIH 201 Manor Place	20	11:36	11:45	9	13	0	V	Auto Alarm
14-307	7/7/14	BeBe Hotel 439 Main Street	27	9:23	9:32	9	13	0	V	Auto Alarm
14-308	7/7/14	Burgandy Ct Southold	8	14:17	15:05	42	24/16	1	O	24 to SFD A/M VOF
14-309	7/7/14	Flint Street	14	16:47	17:20	37	16	1	V	A/M Sick
14-310	7/7/14	Kaplan Ave	11	18:25	19:00	35	16	1	V	A/F Diff Breathing
14-311	7/7/14	Mitchell Park 115 Front Street	13	21:40	22:20	40	16	1	V	E/F VOF
14-312	7/8/14	Linnet St	12	18:20	19:00	40	16	1	E/W	Y/M arm injury
14-313	7/8/14	Skippers Restaurant 4545 Rt 25	14	22:02	22:38	36	16	1	E/W	A/M Heart
14-314	7/9/14	IGA 101 South St	10	11:31	12:05	36	16	1	V	A/F Fainting
14-315	7/9/14	Harborfront Inn 209 Front Street	39	19:47	20:00	13	13	0	V	Auto Alarm
14-316	7/10/14	ELIH 201 Manor Place	26	9:09	9:23	13	14	0	V	Auto Alarm
14-317	7/11/14	Knapp Pl	9	9:51	10:25	34	16	1	E/W	A/F Sick
14-318	7/12/14	Front St & South St	7	3:31	4:12	35	16	1	V	A/F O.D.
14-319	7/12/14	Main Street	9	12:01	12:38	37	16	1	V	A/M Seizures
14-320	7/12/14	5th Ave	11	18:36	19:06	30	16	1	V	Y/M Difficulty Breathing
14-321	7/12/14	Shelter Island Fire Department	10	19:00	23:00	240	9	0	O	Fireworks Standby
14-322	7/12/14	Billys By The Bay 1410 Manhasset Ave	10	20:53	21:20	27	16	1	E/W	A/M vof
14-323	7/13/14	Kaplan Ave	4	0:09	1:00	51	16	1	V	24 SFD Difficulty Breathing
14-324	7/13/14	Main Street	6	6:27	7:16	49	16	1	V	A/F Arm injury
14-325	7/13/14	Mitchell Park 115 Front Street	9	16:25	17:35	36	16	1	V	Y/F head injury
14-326	7/14/14	ELIH 201 Manor Place	7	6:55	7:02	7	13	0	V	Auto Alarm
14-327	7/14/14	7-11 74730 Rt 25	12	17:41	18:17	36	16	1	E/W	A/M Sick
14-328	7/15/14	Apts Peconic Landing 1500 Brecknoc Rd.	8	5:40	6:30	50	16	1	E/W	E/M Sick
14-329	7/15/14	Hawkeye Plant 1309 Moors Lane	30	20:55	21:06	11	13	0	V	Auto Alarm
14-330	7/16/14	3rd St	7	0:05	0:44	39	16	1	V	A/M Heart
14-331	7/16/14	Beach rd	11	8:31	10:15	104	16	1	E/W	E/F Stroke
14-332	7/16/14	Baysshore Rd	20	15:47	16:21	34	16	1	E/W	E/F Fall
14-333	7/17/14	5th St	4	0:37	1:30	53	16	1	V	A/F Abdominal Pain

Greenport Fire Dept. Alarm Report for the Month Ending July 31, 2014

14-334	7/17/14	Apts Peconic Landing 1500 Brecknoc Rd.	5	5:36	6:25	49	16	1	E/W	A/F Sick
14-335	7/17/14	Wilmarth Ave	8	17:58	18:40	42	16	1	E/W	A/M Heart
14-336	7/18/14	CottagePeconic Landing	10	12:12	12:52	40	16	1	E/W	E/F VOF
14-337	7/18/14	Shores Peconic Landing 1600 Brecknock Rd.	12	12:56	13:31	35	16	1	E/W	E/F Diabetic
14-338	7/18/14	1045 Tasker Lane	30	21:19	21:39	20	13	1	E/W	Auto Alarm
14-339	7/18/14	Sterling Cove Condos	18	21:41	22:18	37	16	1	V	A/F Possible Stroke
14-340	7/20/14	First St & Broad St	15	15:16	15:44	28	16	1	V	A/M O.D.
14-341	7/21/14	2nd st	5	2:41	3:36	55	16	1	V	24 from EM/FPD A/M head injury
14-342	7/21/14	565 Gull Pond Lane	22	14:07	14:44	37	23	2	E/W	CO Activation
14-343	7/22/14	Soundview Inn 55855 CR 48	15	3:51	4:18	27	13	0	E/W	Auto Alarm
14-344	7/22/14	ELIH 201 Manor Place	32	17:39	17:55	16	13	0	V	Auto Alarm
14-345	7/23/14	Silversands Motel 1400 Silvermere Rd	8	8:15	8:54	39	16	1	E/W	E/F Sick
14-346	7/23/14	Carpenter Street	15	16:37	17:17	40	16	1	V	E/F Injuries from Fall
14-347	7/23/14	Apts Peconic Landing 1500 Brecknoc Rd.	14	19:52	20:44	52	16	1	E/W	A/F Sick
14-348	7/24/14	Shores Peconic Landing 1600 Brecknock Rd.	6	5:35	6:32	57	16	1	E/W	E/F CVA
14-349	7/25/14	San Simeon 61700 CR. 48	6	2:46	3:34	48	16	1	E/W	E/F Sick
14-350	7/25/14	Oak Street	8	7:27	8:11	44	16	1	E/W	A/M Seizures
14-351	7/25/14	Cottages Peconic Landing	8	9:17	10:02	45	16	1	E/W	E/F CVA
14-352	7/25/14	Front Street	15	11:28	11:58	30	16	1	V	Y/M Injury to mouth
14-353	7/25/14	IGA 101 South St	9	13:06	13:36	30	16	1	V	A/M Seizures
14-354	7/26/14	San Simeon 61700 CR. 48	7	2:23	3:08	45	16	1	E/W	E/F CVA
14-355	7/26/14	510 Main Street	7	10:22	10:26	4	16	0	V	Unfounded
14-356	7/26/14	Mitchell Park Office	15	14:14	15:06	25	16	1	V	A/M Laceration to Shin
14-357	7/26/14	Sutton Pl	15	15:15	16:25	30	16	1	E/W	E/F Chest Pain
14-358	7/27/14	Front Street	10	19:21	20:20	41	16	1	V	A/M Syncope
14-359	7/27/14	San Simeon 61700 CR. 48	15	20:46	21:35	49	16	1	E/W	A/F Chest Pain
14-360	7/29/14	6th St	12	12:57	13:44	47	16	1	V	A/F VOF
14-361	7/29/14	Enriched Peconic Landing 1600 Brecknock Rd	11	15:52	16:34	42	16	1	E/W	E/F VOF
14-362	7/30/14	Sterling Ave	10	8:38	9:08	30	16	1	V	E/F Head Injury
14-363	7/31/14	50 Washington Ave	32	11:09	11:37	28	13	0	V	Electrical Fire
14-364	7/31/14	Apts Peconic Landing 1500 Brecknoc Rd.	11	20:59	21:45	46	16	1	E/W	A/M Diff Breathing

Alarms	Signal:	9	13	14	16	23	24/13-35	24/16	Pers	Avg. Hours	Mins	Avg.	Pts.	Dist:	V	E/W	O
70		2	10	1	54	1	1	1	938	12.41	48.63	2918	41.62	58	35	26	2
Fire	15	# Calls to Pec. Lndg.:		8	#Fire Calls E/W:		6	#Fire Calls V:		8							
Rescue	54	# Calls to San Simeon:		3	#EMS Calls E/W:		26	#EMS Calls V:		27							
		#Auto Alarms E/W:		3	#Auto Alarms V:		6										

# Greenport Fire Dept.

August 2014

August 2014							September 2014						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
3	4	5	6	7	8	9	7	8	9	10	11	12	13
10	11	12	13	14	15	16	14	15	16	17	18	19	20
17	18	19	20	21	22	23	21	22	23	24	25	26	27
24	25	26	27	28	29	30	28	29	30				

7/27 - 8/1	8/3 - 8	8/10 - 15	8/17 - 22	8/24 - 29	8/31 - 9/5
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
Jul 27	28	29	30	31	Aug 1
	4 Relief Hose Standard Hose	5 Eagle Hose	6	7 7:00pm Water Rescue	8
3					9
10 10:00am Juniors (St. 1)	11 Star Hose	12 7:00pm Rescue Squad 7:30pm Finance	13 Hook & Ladder	14 7:30pm Taxpayer (Yaphank 832, 835, Rescue dpt 18:15)	15
17	18 6:00pm Village Wk Session 7:00pm Southold Town Chiefs (Plum Island)	19 6:00pm Company Officers (St. 2)	20 7:00pm Wardens (St. 1)	21 7:00pm Dept. Training (831)	22
24	25 6:00pm Village BD Mtg 7:30pm Vehicle Fire (832 & Res dpt 18:15)	26	27	28 6:30pm Fire Police	29
31 Sep 1		2	3	4	5
					6
					2 12:00pm Department Picnic (6th St. Beach)
					16 4:00pm 7:00pm Chicken BBQ (834)

8330: 831-0985  
Chief Breese

8331: 831-5645  
Chief Miller

8332: 514-1849  
Chief Weingart

Duty Company 831 & 834 with 834 1st Due on 24



236 THIRD STREET  
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CLERK  
SYLVIA LAZZARI PIRILLO, RMC  
Ext. 206

TREASURER  
ROBERT BRANOT  
Ext. 217

Submitted: August 13, 2014  
Meeting: August 18, 2014 6:00 PM - *Work Session Meeting*  
To: Mayor David Nyce / Board of Trustees  
Prepared By: Derryl Baumer, *Engineering Aide*  
From: Debbie Boyle, *Assistant*  
Department: Village Administrator

---

## Work Session Report Village Administrator - Utilities

# Work Session Report for Road and Utilities

August 18, 2014

## Utilities Office

### Statistics

#### Work Orders:

Electric = 7 Issued, 7 Completed

Water = 0 Issued

Sewer = 3 Issued, 3 Completed

Road = 11 Issued, 9 Completed

### Reports

❖ DOH-360: This is a monthly report for bacteriological presence and residual chlorine levels, it was sent on 08-04-2014. The results are detailed below in the Road Department's *Sampling* section.

❖ GADS Data: This is a monthly report about run and usage data for the generators at the Power Plant, it was sent on 08-15-2014.

#### Topics for Discussion:

❖ 5<sup>th</sup> Street Parking Regulations

❖ Engineering Survey of Roads

Resolutions:

Lease Termination Agreement with Nextel

## Road/Water Department

### Statistics

Water Distribution:

9,211,500 Gallons Sold

Sampling:

All water samples complied with Department of Health requirements.

Locations:     Harbor Front Deli  
Total Coliform = Negative  
E Coli = Absent  
Residual Chlorine = 0.65 mg/L

Third Street Firehouse  
Total Coliform = Negative  
E Coli = Absent  
Residual Chlorine = 0.60 mg/L

The form, DOH-360, was filed with the DOH on August 4, 2014 outlining the above results.

### Report

Tasks Accomplished:

- ❖ Cut the grass in all the parks.
- ❖ Trimmed trees with Electric Department.
- ❖ Hand weeded Steamboat Corner.
- ❖ Removed ramps at Skate Park in preparation for rehabilitation of park.
- ❖ Put chains at both sides (North and South) to restrict access to road behind Skate Park.
- ❖ Straightened fence poles around Polo Grounds.
- ❖ Watered Village trees and planters.



- ❖ Fixed fence at 5<sup>th</sup> and 6<sup>th</sup> Street Beach.
- ❖ Replace missing or damaged street signs throughout Village.
- ❖ Installed new two inch water service at 308 Main Street.
- ❖ Replaced yard hydrant on Moore's Lane.

Projects:

Crew worked many hours on the successful rehabilitation of the Skate Park on Moore's Lane. They made several improvements to the structures at the park and gave it a thorough cleaning prior to the Skate Festival on July 27, 2014.

## Sewer Department

### Statistics

Flow and Sampling:

The plant continues to run well, and performs under DEC permit requirements.  
 Total plant flow for the month of April, = 9,887,000 gallons.  
 Average Daily Flow = 0.319 million gallons day. (MGD). Permit limit = 0.650 MGD  
 Total Suspended Solids, (TSS) % removal = 98 %. Permit limit = 75%  
 Carbonaceous BOD Removal, (CBOD) = 99% Permit limit = 75 %  
 Coliform Fecal General = <7.4 MPN/100 Permit limit = 200 MPN/100  
 Coliform Total General = <126 MPN/100 Permit limit = 700 MPN/100  
 Total Nitrogen in effluent =

Sludge Removal:

55,000 Gallons of sludge hauled during July.

### Report

- ❖ Treatment Plant:

Plywood covers for the UV disinfection system were completed and installed. Algae growth has seemed to stop. Preventative maintenance was completed on the system as well. Electric components and software was checked and updated. Routine maintenance on the clarifiers was done. Belts for the screw pumps were replaced, oil gear boxes were changed and the weirs were cleaned.

One of the Cornell pumps had an issue with its seal. It was sent out to be rebuilt. Upon its return the secondary pump will be sent out for rebuilding. We have been experiencing foaming problems with the Aerobic digester tanks. We have been hosing them down with effluent water through our high pressure pump. If foaming continues we may have to investigate a chlorine spray system. This system can also be used if foaming becomes an issue in the sludge holding tank after aeration.

A utility water system, using effluent water for wash-downs around the plant, is being looked into for future use on the Huber screens and other varying functions. The Aqua-Aerobic system has been ordered.

Eastern Environmental came out to look at the slipping concrete to begin working up a cost proposal.

❖ Collection System:

One pump was rebuilt for the 6<sup>th</sup> Street pump station and it was installed. The redundant pump is currently being rebuilt.

An issue at the Central pump station has been corrected. The #1 pump was malfunctioning and had jammed a valve arm between it and the concrete wall. This was due to a mounting failure. The issue was fixed and operation is back to normal.

We had several backups this month at various locations. All were cleared.

## Electric Department

### Statistics

#### Monthly Power Usage:

Maximum usage day = June 9 @ 199.99 Mwh

Minimum usage day = June 13 @ 30.01 Mwh

Average usage for the month per day = 201.20 Mwh

Monthly total usage = 3194.96 Mwh

Service calls/call outs = 7

Street light repairs = 5

Customers shut off for non-payment = 1

Customers turned on for payment = 3

Customers turned on for the season = 0

New Services = 130 6<sup>th</sup> Street (service upgrade)

## **Report**

### **Tasks Accomplished:**

- Wire transferred to new pole after it was replaced by Verizon. The pole was originally hit on June 30<sup>th</sup>.
- Met with General Electric meter representative to review programming of the new meter at the high school.
- Engineers and Contractors were on site working to get transformer #2 online.
- Eaton and GE were here to work on reprogramming the relays after some settings issues arose.
- Repaired mechanical operation problems with one of the breakers.
- Continued cleaning plant grounds and recycling scrap metal.
- Painting and labeling of tanks has begun.
- We are working with an engineer to complete plans for hazardous storage facilities at the plant.

### **Attachments:**



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SYLVIA LAZZARI PIRILLO, RMC  
Ext. 206

TREASURER  
ROBERT BRANDT  
Ext. 217

Submitted: August 14, 2014  
Meeting: August 18, 2014 6:00 PM - *Work Session Meeting*  
To: Mayor David Nyce / Board of Trustees  
Prepared By: Derryl Baumer, *Engineering Aide*  
From: Derryl Baumer, *Engineering Aide*  
Department: Village Administrator

---

## Work Session Report Village Administrator - Building

# Work Session Report for Building Department

Aug 18, 2014

### Statistics

#### Summary of Transactions

Building permit applications	6
Certificate of Occupancy searches	1
C of O application fees	5
ZBA applications	2
Planning Board applications	2
HPC applications	3
Fence Permits	4
Yard Sales	8
Road opening Permit	1

Total fees collected \$5,171.98

#### Violations and Complaints

Orders to remedy violation	4
Notices of Violation	2
Noise complaint	1

#### Reports:

❖ Fees collected by the Building Dept for the months of June and July have been extremely good. The number of building permits applications is up; June and July applications represent 30% of the past year's totals.

- ❖ The building dept. has a new code enforcement officer. Ed Ward and I have been reviewing outstanding problems, updating existing forms and working through existing procedures in place.
- ❖ The Geographical Imaging System software training is very informational. The second part of the training was completed. This training is part of the grant Southold town shares with the Village. The software for this program is expected to be installed this month. This program allows Greenport to share GIS information with the general public.

**Notices of violation**

Date	SCTM #	Address	Nature of violation	Remediation
6/7/13 9/6/13 12/9/13 4/16/14 5/14/14 8/8/14	1001-4.-8-38	229 Third Street	Continuous hoarding, property unkempt. <b>Inspection</b>	Ongoing conversation, appearance ticket has been issued for 9/6/13 Court date adjourned. Notice of public nuisance sent out on 12/6/2013 requesting compliance by 12/27/2013. No action has been taken by property owner to clean up. Two estimates for clean up were provided to the village attorney. <b>Continued litigation.</b>
7/16/14	1001-6.-2-23.2	126 South Street	<b>Failure to submit application for a Building Permit and application for use evaluation.</b>	<b>Appearance tickets for court date of 9/5/14.</b>
6/3/14 8/8/14	1001-6.-1-11	514 Wiggins Street	Construction of deck without permit.	Request for application has gone unanswered, appearance ticket to be issued. <b>Notice of violation send to owner with deadline for response.</b>
7/3/14	1001-6.-6-18.1	424 Fourth Street	<b>B &amp; B operating outside the site plan approval and use of more than 3 rooms.</b>	<b>Meetings with owner and legal representative. Explained the code, and discussed options. Expecting compliance with the code.</b>
8/7/13 9/9/13 12/9/13 5/14/14	1001-7.-5-16	139 fourth street	Maintenance of structure and property exterior	Follow up letter to owner after old complaint Owner came in for address the continuing complaints about his property.....No response Letter to owner

6/14/14 8/8/14				being prepared, owner will be given a 30 day notice to remedy before a violation will be issued. Owner has been sited to begin repairs and/or demolition within 30 days. Owner promised clean up and rehabilitation by end of month. It was agreed to that on August 1 <sup>st</sup> , a violation was to be issued. <b>While small steps have been made, I have been monitoring the pace of repairs and intend to issue appearance tickets.</b>
-------------------	--	--	--	--

**New Complaints**

6/10/14	-4.-2-29	second street	lawn	Letter to owner requesting scheduled maintenance, lawn has been mowed since.  <b>resolved</b>
6/26/14	-4.-25-25	Center St	lawn	Phone call to owner; received no response, appearance ticket to be issued.  <b>resolved</b>
6/26/14	-2.-6-8	North St	lawn	Phone call to owner; received no response, appearance ticket to be issued.  <b>Notice of Violation to be issued</b>
7/31/2014	-7.-4-5	Sixth Street	from Pool equipment	<b>Letter to owner of pool bringing to their attention the nature of the equipment and the noise. The owners reprogrammed the equipment to work during daylight hours instead of the evening.</b>

**Attachments:**



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Submitted: August 13, 2014  
Meeting: August 18, 2014 6:00 PM - *Work Session Meeting*  
To: Mayor David Nyce / Board of Trustees  
Prepared By: Derryl Baumer, *Engineering Aide*  
From: Derryl Baumer, *Engineering Aide*  
Department: Village Administrator

## Work Session Report Village Administrator - Recreation

# Work Session Report Recreation Department

August 18, 2014

## Marina

- ❖ July's revenue for this year over last year was up by \$22,955.50. This large increase can be attributed to the large number of yachts staying on the East Pier for the month.
- ❖ The beginning of August started out very well with reservations coming in strong. This weekend (August 9-10<sup>th</sup>) we were booked solid with all of the floating docks being taken. The day trade on weekends has been very good also.
- ❖ The Carousel was up this July over last July by about \$2000.00. The Recreation Center was up by \$400.00, the Campground was up by \$5000.00 over last July and the mooring field transient revenue was up by \$30.00 for July. The pump-out boat was the only thing down this year for July.
- ❖ Due to recent changes in the certification requirements for lifeguards we were having difficulty finding qualified people. Fortunately we were able to reach out to Town of Southold and they were able to help us find two qualified lifeguards.
- ❖ This is the month we are losing park attendants/dock kids because they have to go back to school or on vacation with their families. We are looking for replacements.

Monthly Revenue Reports are attached.

Resolutions:

Lilybeth Quinones: Ratifying New Hire

# Recreation Center

## Statistics

Attendance:

Kids =80 Enrolled

## Reports

- ❖ Children have been participating in swim lessons once a week at 5<sup>th</sup> Street Beach.
- ❖ Continued going to library to do learning programs. The groups are generally staggered in attendance.
- ❖ We planted a garden at the library and made salads and pickles with the cucumbers.
- ❖ Kids attended programs to teach them about proper sun care.
- ❖ Went to see the Frisbee Dogs in New Suffolk.
- ❖ Some of the kids went to Southold for a reptile show and to Shelter Island for a Mad Science show.
- ❖ Kids attended a puppet show at the library.
- ❖ We had a Wild-Wild West Day, Pajama Day, Crazy Hat Day and a Pirate Day.
- ❖ Officers Brewer and Onufrak helped with the Bicycle Rodeo. AAA provides all the necessary items to set up an obstacle course in the parking area on Moores Lane. They donated two helmets and County Time Cycles donated five additional ones for a raffle. We also raffled of a bike. This years winner was Asad Zamayer
- ❖ Kids also participated in the annual camping day at 5<sup>th</sup> Street Park.
- ❖ On July 21<sup>st</sup> we went to Adventureland on a field trip. A great day was had by all!

## Campground

- ❖ We had 100% occupancy for the first time in years for tents.
- ❖ We have 3 boats being stored at 65.00 per month.
- ❖ Had the Electric Department come out to investigate an electric problem we were having. The issue has since been rectified.

## Attachments:

Marina Reports (PDF)



Marina

JULY 2014  
MONTH/YEAR

DEPARTMENT

July 2013  
MONTH/YEAR

1	181.63	2618.11	2.50	150-	5319.80
2	5-	6338.76	10-	1755.80	
3	579.30	9653.53	1376.13	11,790.92	20
4	57.50	6808.47	474.78	7045.23	
5	559.68	6162.27	568.13	6103.26	100
6	1189.50	4453.60	1479.03	7391.97	
7	20.97	2959.02	444.04	2787.02	
8	193.58	3604.37	2427.30	605.15	
9	228.11	6233.22	965.42	196.62	
10	180.92	5682.78	50(205)	2937.23	111.14
11	321.99	3914.66	3426.54	55.95	
12	985.99	5581.84	50-	5596.32	12.50
13	6493.54	64.09	8468.92	930.11	
14	843.22		41689.72	625.27	
15	3117.68	35.00	2026.59	85.58	
16	72.35	8628.39	2034.83	89.45	
17	595.74	10322.83	1869.32	132.62	
18	644.30	4728.29	21289.0	118.84	
19	(-193.45)	3782.14+1529.16	4762.41	58.78	
20	317.85	1740.96 (refund-10.86)	3977.59	226.96	
21	1024.33	10762.88	3908.21	1100-	
22	86.71	6838.14	4518.89	115.51	
23	408.98	1848.58	1333.18	19.50	
24	49.87	3806.65	2822.07	203.99	
25	933.16	5378.89	5435.82	79.27	
26	816.42	3880.46	2525.87	304.79	
27	533.47	1842.84	8248.62	1026.78	
28	224.65	8102.24	2282.78	172.27	
29	53.56	1386.58	3626.22	69.97	
30	275.70	5196.82	10.909	1625.10	257.25
31	508.01	6139.89	127.88	3081.57	

171,324.87

100 (2015)

148,369.36

TOTAL

171,424.87

22,955.5

*Carnival*

July 2014 DEPARTMENT

July 2013

MONTH/YEAR

MONTH/YEAR

1	572	622	758	608
2	708	455	920	552
3	584	685 + 11 donations	690	730
4	643	1260	734	1133.75
5	1362	1454	1398	1301
6	918	1199	1264	1164
7	744	866	988	972
8	734	472	818	694
9	1042		603	712
10	454- 706-	(30+shirts)	688	642
11	562- 544-		366	694
12	1131 1082		574	908
13	946 1567		978	1315
14	694 594		794	1154
15	676 422		631	418
16	1495		464	390
17	566 783		382	390
18	695 819		372	480
19	1364 1375		505	556
20	1077.80 1558		970	962
21	750 662		1512	1016
22	493 723 (44.41 donations)		704	806
23	1060 90		518	484
24	652 832		617	636
25	832 702		334	1100
26	1524 1022		7112	664
27	941 1370		1366	1211
28	719 712		1181	919
29	933- 832-		748	672
30	764- 824-		966	610
31	617- 842-		552	890

51,472.21

49,300.75

TOTAL

Rec Center

July 2014  
MONTH/YEAR

DEPARTMENT

July 2013  
MONTH/YEAR

1	472-	1212
2	140	600
3	332	335
4		
5		
6		
7	1244	
8	1600	225 350
9	780 + 142.50	
10		568
11		65
12		426
13		
14	596	
15	580	
16	348	728
17		
18		300 600
19	40 + 1100	850
20		
21	440	
22	900	700 309
23	308	280
24		240
25	270	235
26		
27		
28	1000	
29	236	
30		926 800
31		400

10,528.50

10,149 —

TOTAL

McCanns

DEPARTMENT

July 2014  
MONTH/YEAR

July 2013  
MONTH/YEAR

1	225-	450-			550
2	660				
3					170
4	4205				
5					
6	2275				
7	860-			715	1535
8	2490-			550	
9					
10					
11				270	275 65
12	200				
13					
14	120				
15					50
16	135				
17					
18				325	125-
19					
20	580				
21					
22					55
23					
24	215				
25					1665
26	160				25
27					
28					75
29					
30					25
31	280				550

12,855-

7005

TOTAL

Pump Out Boat

July 2014  
MONTH/YEAR

DEPARTMENT

July 2013  
MONTH/YEAR

1		
2		
3	90	
4		
5		
6		
7	165	
8		
9		
10		465
11		
12		
13		
14	150	
15		
16		185
17		
18		
19	80	
20		
21		
22		
23	90	
24		150
25		
26		
27		
28	100	
29		255
30		
31	80	35
	755	1090

TOTAL

Morning

DEPARTMENT

July 2014  
MONTH/YEAR

July 2013  
MONTH/YEAR

1		
2	310-	42
3	396-	161
4	204	21
5	284	21
6	310	35
7	72- 80	40
8	76-	44
9		36
10		
11	62-	74 519
12	82-	68
13		110
14		72
15		
16		
17		40
18	136-	
19		
20	190-	416
21		36
22	74-	32
23	120-	
24		116
25		150 152
26	386-	74
27		
28	66	172-
29	66	64
30		189 170
31	72-	

~~2820-~~ 2886-

2854

TOTAL



236 THIRD STREET  
GREENPORT NY 11944

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Ext. 206

TREASURER  
ROBERT BRANDT  
Ext. 217

Submitted: August 6, 2014  
Meeting: August 18, 2014 6:00 PM - *Work Session Meeting*  
To: Mayor David Nyce / Board of Trustees  
Prepared By: Robert Brandt, *Deputy Treasurer*  
From: Stephen Gaffga, *Deputy Treasurer*  
Department: Treasurer's Department

---

## **Treasurer Report**

### **Report from the Treasurer's Office**

#### **REQUEST A MOTION BE PLACED ON THE AGENDA FOR:**

- Resolution authorizing Treasurer Brandt to perform the attached Budget Amendment # 1170 to fund the Skate Park improvements, and directing that Budget Amendment # 1170 be included as part of the formal meeting minutes for the August 25, 2014 regular meeting of the Board of Trustees.
- Resolution authorizing Treasurer Brandt to perform the attached Budget Transfer # 1172 to fund the purchase of the new aerator for the Wastewater Treatment Plant sludge tank, and directing that Budget Transfer # 1172 be included as part of the formal meeting minutes for the August 25, 2014 regular meeting of the Board of Trustees.
- Resolution authorizing Treasurer Brandt to perform the attached Budget Amendment #1173 to fund the Third Street Basketball Park improvements, and directing that Budget Amendment # 1173 be included as part of the formal meeting minutes for the August 25, 2014 regular meeting of the Board of Trustees.

#### **DEBT SERVICE PAYMENTS**

- 2012 Refunding Bond payment - \$560,550.00

#### **UTILITY BILLING**

**METER READING:** All sectors read for July.

## **Community Development/ Housing Authority**

- Housing Authority Board Meeting - see attached agenda.
  - 1 client moved to a new apartment
  - Registered a new landlord for an existing client
  - 1 client ported to Southampton
  - 10 annual and interim re-certifications
  - 2 clients passed away
  - 1 new client was given a voucher and leased in the month
  - 3 voucher issuances/interviews were conducted
  - 1 client relinquished voucher
  - 1 client is possibly pending termination pending criminal charge determination (consulting with HA attorney as the client has a disability)
  
- Monthly Financials - see attached reports

### **SIGNIFICANT COLLECTIONS**

- Property Tax Collected - \$ 981,097.74
- Rents Received -June 2014 - \$ 68,819.15

### **INFORMATIONAL:**

- Report - Cash Holdings - See attached
- Utility Billing - see attached Billing Statistics Report

### **Attachments:**

HOUSING AUTHORITY BOARD MEETING JULY 2014 (PDF)  
CDHA FINANCIALS JULY 2014 (PDF)  
BUDGET MOD 1170 - SKATE PARK (PDF)  
BUDGET MOD 1172 - AERATOR (PDF)  
BUDGET MOD 1173 - BASKETBALL PARK (PDF)  
BANK BALANCE - JULY 2014 (PDF)  
BILLING STATISTIC REPORT - JULY 2014 (PDF)



AGENDA  
HOUSING AUTHORITY BOARD REGULAR MEETING  
July 29, 2014

1. Motion to approve minutes of June 3, 2014.
2. Motion to ratify accounts payable for July 2014 totaling \$73,962.36.
3. Motion to approve accounts payable for August 2014 totaling \$72,258.96.

August 2014 MONTHLY EXPENSES

HAP & PORT RENTS ( 79Units)	\$65,231.00
UTILITY PAYMENTS TO FAMILIES	\$318.00
OFFICE EXPENSES	\$136.33
PORT FEES	\$182.64
LEGAL FEES	\$
REIMB to VILLAGE (PAYROLL, OFFICE RENT, EMP BENES)	\$6,508.28
<b>TOTAL</b>	<b>\$72,258.96</b>

4. Section 8 Update

- a) Charles McNally, HUD Specialist, will be visiting the Housing Authority, Board Members and Village staff on September 15<sup>th</sup>. He plans to arrive in Greenport around 10:30am. More information about the meeting time will be given closer to the date. Please come prepared with any questions you may have for Charles as this will be our opportunity to ask him about HUD policies and procedures.
- b) VC37 put in a request to port to North Fork Housing Alliance, under the approval of Charles McNally and Chris Ingram.
- c) HAP20 voucher has been terminated due to illness. Client was placed in a nursing home. Family has removed her belongings as of June 30, 2014. HAP40 voucher was terminated due to death. VC21 relinquished voucher.
- d) New vouchers were issued to 11VC and 8VC, one has leased up for 8/1/14.
- e) 3VC will be porting to the Town of Southampton as of 8/1/14.
- f) 2 tenants moved to new apartments.
- g) HUD has increased Port Admin Fees from \$57.80 to \$60.88. This increase will take affect 8/1/2014.
- h) One tenant was arrested for violent criminal activity. Because tenant is disabled, HA will have to show reasonable accommodation before proceeding to terminate voucher.

5. Affordable Housing Update

- a) Asha Gallacher received very good recommendations from Personal Touch Painting – painting commenced on July 9, 2014 and has been completed as of July 29, 2014.
- b) MOTION - to ratify July 2014 accounts payable for 213 Center Street totaling \$325.63 and 278 2<sup>nd</sup> Street totaling \$6,338.44.
- c) MOTION – to approve the painting of the new HA office (David Abatelli's office) for the price of \$600 which includes labor and paint out of the 213 Center Street account.
- d) MOTION – to approve accounts payable for August 2014 for 213 Center Street totaling \$1,015.47 and 278 2<sup>nd</sup> Street totaling \$6,171.77.

August 2014 MONTHLY EXPENSES  
 213 Center Street

Beginning Balance 7/1/14	\$34,205.27
Village Electric	\$88.58
Village Water	\$140.09
Van Duzer	\$243.97
Harleysville Worcester Flood Ins	\$644.00
Salary Reimb	\$142.80
<b>TOTAL EXPENSES</b>	<b>\$1,015.47</b>
Approx Ending Balance	\$33,189.80

278 2<sup>nd</sup> Street

Beginning Balance 7/1/14	\$64,221.02
Payment for 278 2 <sup>nd</sup> St	\$1,000.00
Electric	\$15.52
Water	\$76.15
Mattituck EnviroSrvs	\$81.36
White's Hardware	\$27.58
Personal Touch Painting	\$2,975.00
Pine Oaks Landscaping	\$120.00
VGHA Admin Fee Supplement	\$1,447.76
Salary Reimb	\$428.40
<b>TOTAL EXPENSES</b>	<b>\$6,171.77</b>
Approx Ending Balance	\$58,049.25

Income

Income	
278 # 1	\$1240.00
278 # 2	\$1125.00
278 # 3	\$1125.00
213 Center	\$1125.00
<b>TOTAL</b>	<b>\$4,615.00</b>

6. Next meeting date: **Tuesday, August 26, 2014** at 5:00 PM.
7. Motion to adjourn.

**FDS - 213 Center St & 278 2nd Street Monthly Revenue & Expenses - July 14**

Account Description	REVENUE: 213 Center 213 Center	REVENUE: 278 2nd Street UNIT 1 - 8124 8327	UNIT 3 HOUSE
Rent	\$ 1,125.00	\$ 1,125.00	\$ 1,125.00
Late Fees	\$ 75.00		
<b>TOTAL REVENUE</b>	<b>\$ 1,200.00</b>	<b>\$ 1,125.00</b>	<b>\$ 1,125.00</b>
<b>EXPENSES:</b>	<b>EXPENSES: 213 Center</b>	<b>EXPENSES: 278 2nd Street</b>	<b>HOUSE - 8590 RE/8361 SW</b>
<u>Utilities</u>	<b>213 CENTER</b>	<b>UNIT 1 - 8124 8327</b>	<b>8328</b>
Electric	\$ 118.89		\$ 17.80
Water/Sewer	\$ 63.94		\$ 63.94
Propane/Heating Oil			
Admin			
Salary (\$4.08 X 2 payperiods 140 hrs=\$571.20 divide by 25% and 75%)	\$ 142.80		\$ 428.40
Payment Agreement to Village			\$ 1,000.00
<b>Total</b>	<b>\$ 325.63</b>	<b>\$ -</b>	<b>\$ 1,510.14</b>
	<b>MAINTENANCE: 213 Center</b>		<b>\$ 1,510.14</b>
<u>Maintenance Repairs/Other</u>	<b>213 CENTER</b>	<b>UNIT 1</b>	<b>UNIT 2</b>
East End Pest Control			HOUSE
VGHA Admin Fee Deficit 7/14			
Michael Christman (1/2 painting)			
Pine Oaks Landscaping			
	\$ -		175.00
	\$ 325.63		1,558.30
			2,975.00
			120.00
			\$ 4,828.30
<b>Total Expenses</b>	<b>\$ 325.63</b>	<b>\$ -</b>	<b>\$ 4,828.30</b>
<b>MONTHLY FINANCIAL SUMMARY</b>	<b>213 CENTER</b>	<b>278 2nd STREET</b>	
Interest Earned			
Total Revenue	\$ 1,200.00	\$ 3,490.00	\$ 3,490.00
Total Expenses	\$ 325.63	\$ 6,338.44	\$ 6,338.44
<b>NET REVENUE</b>	<b>\$ 874.37</b>	<b>\$ (2,848.44)</b>	<b>\$ (2,848.44)</b>
<b>EXCESS (DEFICIENCY) OF TOTAL REVENUE OVER (UNDER) TOTAL EXPENSES</b>	<b>\$ 874.37</b>	<b>\$ (2,848.44)</b>	<b>\$ (2,848.44)</b>







BANK BALANCE  
FOR THE MONTH OF JULY 2014

FUND	ACCT#	TYPE	
General	A.0200.000	Checking	547,670.89
Fire Apparatus	A.0221.110	MoneyMkt	669,358.34
Small Cities Rehab.	CD.0200.000	Savings	46,872.34
NYS CDBG FUNDS	CD.0200.400		226.21
MORAN	CD.0201.000		5,719.09
WATKIS	CD.0201.001		17,521.32
Light Depreciation	E.0116.100	Savings	557,354.56
Light Ban Checking	E.0118.000	Checking	1,251,488.38
Light	E.0121.100	Checking	605,080.22
TTC Collections	E.0121.120	Money Market	685,971.87
Light Consumer Deposit	E.0191.100	Savings	118,037.94
Light Consumer Deposit	E.0244.200	Checking	1,435.38
Water	F.0200.000	Checking	300,400.69
Water Fund Capital	F.0200.400	SAVINGS	8,345.21
Sewer	G.0200.000	Checking	404,155.27
NYSERDA	G.0525.000		110.83
NYSEFC	G0205	Checking	185,851.61
Sewer Wastewater	G022011	Savings	12,092.13
Capital	H.0200.000	Checking	74,072.12
Capital Reserve	H.0200.400	SAVINGS	49,302.64
Recreation Fund	R.0200.000	Checking	273,468.54
Trust & Agency	TA.0200.000	Checking	60,128.92
Retirement Savings	TA.0201.000	Savings	48,711.93
WWI Memorial Trust	TA.0201.001	Savings	726.66
T & A Special Escrow	TA.0201.002	Savings	6,589.63
Justice Court	TA.0201.004	InvestCheck	4,769.59
Concert Fund	TA.0201.008	Savings	2,905.23
Global Common	TA.0201.009		145,696.88
Accounts Payable	TA.0202.000	Checking	713,969.40
Wire Account			1.00
UTILITY CLEARING			53,866.42

<b>Money Market Account</b>				
GENERAL FUND	798,714.17	A.0201.130		
<b>Total of MM</b>	<b>798,714.17</b>			<b>798,714.17</b>
<b>Certificate of Deposit Accounts</b>				
General Fund III	500,499.14	A-0201.000		
Greenhill Cemetery	33,149.81	A-0201.100		
General Fund CD	200,049.31	A-0201.150		
General Reserve CD	500,123.29	A-0230.100		
CD - WATER FUND	100,450.06	F.0201.130		
Water Fund	200,345.46	F-0201.000		
NYC Dec Consent Order	31,072.67	G-0201.000		
Sewer Fund III	353,664.06	G-0201.120		
<b>Total of CD's</b>	<b>1,919,353.80</b>			<b>1,919,353.80</b>
<b>CLARKS BEACH/ MITCHELL PARK DEBT</b>				
	581,658.05	BUSINESS SAVINGS		
	581,658.05	A.0201.120		581,658.05
			<b>TOTAL</b>	<b>10,151,607.06</b>

8/7/2014 12:10:10 PM

Rate Summary - All Routes

# EOM Billing Statistics Report

Service  
Electric

Rate# - Description	Bills	Min. Bills	Usage	Charge	Demand	Contract	PCA	Comm Tax	Res Tax	Total
2 - Electric - Flat Charge	13	0	0	0	0	595.38	23,721.87	8.40	603.78	
9 - Residential (1, 1)	1325	0	677181	78,126.82	0	0	71.00	2,436.62	104,285.31	
10 - Water Heating (2, 2)	13	0	2016	144.46	0	0	5.37	0	220.83	
11 - All Electric (3, 3)	334	0	149336	17,623.61	0	0	5,259.99	569.48	23,453.08	
13 - Demand - Class 3 (5, 5)	5	0	409000	22,863.10	971	11,409.25	14,406.20	902.54	49,581.09	
14 - Village St. Lighting (6, 6)	5	0	26848.45	3,090.25	0	0	945.67	0	4,035.92	
15 - Town St Lighting (7, 7)	1	0	3255.35	374.69	0	0	114.66	0	489.35	
19 - Traffic Lights (11, 11)	1	0	944	100.91	0	0	33.25	0	134.16	
20 - Contract St Lighting (12, 12)	2	0	131	0.00	0	0	0	0	0.00	
21 - Sterling Harbor (13, 13)	2	0	1162.625	133.82	0	0	40.95	15.08	189.85	
3 - Sewer - Flat Charge	1701	0	1269874.425	122,457.66	971	11,409.25	44,593.99	917.62	3,019.87	182,993.37
4 - Sewer - Flat Charge	44	0	0	2,318.80	0	0	0	0	2,318.80	
23 - Sewer - VILL 3/4" W/SEWER (14, 14)	1	0	0	63.70	0	0	0	0	63.70	
25 - Sewer - VILL 1" W/SEWER (15, 15)	869	559	2650.4	35,099.50	0	0	0	0	35,099.50	
27 - Sewer - VILL 1 1/2" W/SEWER (16, 16)	29	13	559.9	6,017.50	0	0	0	0	6,017.50	
29 - Sewer - VILL 2" W/SEWER (17, 17)	12	5	324	3,446.32	0	0	0	0	3,446.32	
31 - Sewer - VILL 3" W/SEWER (18, 18)	26	13	995.4	10,778.89	0	0	0	0	10,778.89	
33 - Sewer - VILL 4" W/SEWER (19, 19)	1	1	0	35.04	0	0	0	0	35.04	
54 - Sewer - OUTSIDE RES SEWER (50, 50)	2	2	3.6	70.08	0	0	0	0	70.08	
57 - SPLIT SEWER BILLING (52, 52)	76	65	710.7496	12,876.30	0	0	0	0	12,876.30	
62 - DRIFTWOOD COVE 52	1	0	0	0.00	0	0	0	0	0.00	
63 - DRIFTWOOD COVE 49	1	1	152.1432	2,735.20	0	0	0	0	2,735.20	
64 - PECONIC LANDING 293	1	1	135.3132	2,577.40	0	0	0	0	2,577.40	
65 - CLIFFSIDE CONDOS-SEWER	1	1	822	13,307.80	0	0	0	0	13,307.80	
5 - Water - Flat Charge	1065	662	6567.506	93,008.53	0	0	0	0	93,008.53	
22 - VILL 3/4" W/SEWER (14, 14)	20	0	0	485.25	0	0	0	0	485.25	
24 - VILL 1" W/SEWER (15, 15)	874	228	2984.6	16,682.61	0	0	0	0	16,682.61	
26 - VILL 1 1/2" W/SEWER (16, 16)	28	5	511	2,042.88	0	0	0	0	2,042.88	
28 - VILL 2" W/SEWER (17, 17)	13	5	390	1,563.12	0	0	0	0	1,563.12	
30 - VILL 3" W/SEWER (18, 18)	27	15	1107	4,732.44	0	0	0	0	4,732.44	
32 - VILL 4" W/SEWER (19, 19)	1	1	0	36.90	0	0	0	0	36.90	
46 - VILLAGE 1 1/2" (42, 42)	2	1	20	93.12	0	0	0	0	93.12	
47 - VILLAGE 2" (43, 43)	1	1	0	36.90	0	0	0	0	36.90	
48 - VILLAGE 3/4" (44, 44)	8	1	850	3,045.66	0	0	0	0	3,045.66	
49 - VILLAGE SEWER ONLY (45, 45)	88	36	785	3,658.74	0	0	0	0	3,658.74	
52 - FIRE SPRINKLERS (49, 49)	5	0	129	0.00	0	0	0	0	0.00	
53 - OUTSIDE RES SEWER (50, 50)	21	0	0	0.00	0	0	0	0	0.00	
12 - Commercial (4, 4)	72	0	777.172	0.00	0	0	0	0	0.00	
15 - Operating Municipal (8, 8)	1160	293	7553.772	32,377.62	0	0	29,373.87	9,877.11	32,377.62	
17 - Water Department (9, 9)	370	0	838077.9	105,126.00	0	0	1,012.44	0	144,376.98	
18 - Sewer Department (10, 10)	17	0	28744	3,574.87	0	0	28.57	0	4,587.31	
electric-small commercial	3	0	811	124.07	0	0	2,069.53	0	152.64	
electric-small commercial Total	10	0	58755	7,470.89	0	0	32,484.41	9,877.11	9,540.42	
Grand Total	400	0	926387.9	116,295.83	0	0	77,078.00	10,794.73	158,657.35	
	4326	955	2210383.603	364,139.64	971	11,409.25	595.38	3,019.87	467,036.87	





236 THIRD STREET  
GREENPORT NY 11944

Tel: (631) 477-0248  
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MAYOR  
DAVID NYCE  
Ext. 215

TRUSTEES  
GEORGE HUBBARD JR.  
DEPUTY MAYOR

DAVID MURRAY

MARY BESS PHILLIPS

JULIA ROBINS

VILLAGE ADMINISTRATOR  
PAUL J. PALLAS, P.E.  
Ext. 219

CLERK  
SYLVIA LAZZARI PIRILLO, RMC  
Ext. 206

TREASURER  
ROBERT BRANDT  
Ext. 217

Submitted: August 13, 2014  
Meeting: August 18, 2014 6:00 PM - *Work Session Meeting*  
To: Mayor David Nyce / Board of Trustees  
Prepared By: Debbie Boyle, *Assistant*  
From: Debbie Boyle, *Assistant*  
Department: Village Clerk

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## Village Clerk Work Session Report

### VILLAGE of GREENPORT - BOARD of TRUSTEES WORK SESSION

to be presented at the meeting held on August 18, 2014  
Report of Sylvia Lazzari Pirillo, Village Clerk

#### Boards and Committees

- o Diana Gordon was sworn in as a member of the Zoning Board of Appeals.

#### Contracts and Agreements

- o A fully executed copy of the PERMA Workers' Compensation agreement was received on August 1, 2014.
- o The contracted services amendment for the GFD Ambulance Corps was signed in quadruplicate by both the Fire Department and Village, and mailed to the County on August 6<sup>th</sup>.

#### Financial

- o A check for \$ 3,000.00 for the Dances in the Park program was received from The Friends of Mitchell Park.

#### Forms and Applications

- o The SCVOA Directory was updated to incorporate recent Village changes in personnel.
- o Notification was received on 8/13 that our Hazard Mitigation Plan was accepted by Suffolk County.

#### Grants

##### Water Quality Improvements - GIGP # 702 / D&B # 3475

- The joint applications with the Army Corps of Engineers for the Water Quality Improvements at 5<sup>th</sup> and Manor Place were executed and returned to D&B.

- One fully executed original of the joint application permit for the 5<sup>th</sup> Street Park Water Improvements project was received on July 23, 2014.
- One fully executed original of the joint application permit for the Manor Place Water Improvements project was received on July 23, 2014.
- Payment Requisition # 2 for the Water Quality Improvements was received on 7/22/14 from D&B, in the amount of \$ 10,113.29 total.

LWRP Amendment

- The Project Status Form for this contract was completed and sent to the NYS DOS on August 11<sup>th</sup>.

Mitchell Park Bulkhead Feasibility Study

- The Project Status Form for this contract was completed and sent to the NYS DOS on August 11<sup>th</sup>.

**Tall Ships 2015**

- Attended management meeting on August 4<sup>th</sup> to formulate and reiterate event overview.
- Created event synopsis to be used at next upcoming Steering Committee meeting.
- Created preliminary "Save the Date" press release.

**Resolution(s) requested**

RESOLUTION approving the request of St. Agnes Church to close Sixth Street between Front and Wiggins Streets from noon to 3:00 p.m. on August 23, 2014 for the Thirteenth Annual Parish Picnic.

RESOLUTION authorizing the creation of a Request for Proposals for marketing services related to the Tall Ships 2015 event, and directing Clerk Pirillo to notice the Request for Proposals accordingly.

RESOLUTION authorizing the creation of a Request for Proposals for event planning services related to the Tall Ships 2015 event, and directing Clerk Pirillo to notice the Request for Proposals accordingly.

RESOLUTION approving the Public Assembly Permit application as submitted by Chris Hamilton for the use of the Fifth Street Beach/Park from 8:00 a.m. through 8:00 p.m. on September 13, 2014 (with a rain date of September 14, 2014) for the annual Jeffrey Hamilton memorial fundraiser / barbecue.

RESOLUTION approving the request of the Greenport High School to close to vehicular traffic, and utilize, the Village-owned streets from the IGA Supermarket to the High

School, for the annual Homecoming Parade; on October 10, 2014 from 5:30 p.m. through 6:15 p.m.

RESOLUTION adopting the attached SEQRA resolution regarding the proposed local law of 2014 creating Chapter 114 of the Village of Greenport Code regarding storm water management, adopting lead agency status, determining the adoption of the local law to be an unlisted action, determining that the adoption of the local law will not have a significant negative impact on one or more aspects of the environment and adopting a negative declaration for purposes of SEQRA, as stated in the attached resolution.

RESOLUTION approving the proposed Local Law of 2014 as attached creating Chapter 114 of the Village of Greenport Code regarding storm water management regulations.

RESOLUTION adopting the attached SEQRA resolution regarding the proposed local law of 2014 creating Chapter 114A of the Village of Greenport Code regarding enforcement of storm water management, adopting lead agency status, determining the adoption of the local law to be an unlisted action, determining that the adoption of the local law will not have a significant negative impact on one or more aspects of the environment and adopting a negative declaration for purposes of SEQRA, as stated in the attached resolution.

RESOLUTION approving the proposed Local Law of 2104 as attached creating Chapter 114A of the Village of Greenport Code regarding enforcement of storm water management regulations.

**Attachments:**